



St Peter`s C of E (Aided) Primary School

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Headteacher: Mr. G. Kolter BSc (Hons) PGCE NPQH

**west
sussex
county
council**

Tuesday 3rd September 2024

YHA Truleigh Hill Residential Trip – Final Arrangements Letter

Dear Parents and Carers,

We thought it would be useful to put the key things to think about in regard to the residential trip in one letter.

- **Children need to come into school at normal time with their residential bags on Tuesday 10th September WITH a packed lunch in a disposable bag.**
- **It is necessary to complete the permission / medical form and return it to school by Thursday 5th Sept.**

Departure Logistics:

- Bring children into the hall at 8:40am on Tuesday 10th Sept. with all necessary kit, £5 pocket money, medications and a packed lunch for that day.
- Sign your children in at the hall and sign over any medications to designated First Aider with details of administration.
- Hand in pocket money in a named wallet/purse to designated adult.
- Coach leaves at 11:45am. This may be from the bus stop by the Doctors surgery.

Upon return:

- **On leaving the coach all the children and all the luggage will go to the hall (any help with this gratefully received). This is so we can have one final check that the children have all their belongings and hand them over to parents in a safe orderly manner away from the A272.**
- **Collect and sign your children out at approx.2:00pm on Friday 13th Sept., from the hall.** (Do keep an eye on your RMP APP during the afternoon in case of any changes to the return time – we will update Reach More Parents with the E.T.A).

Things to remember whilst helping your child pack:

- Check the kit list – spare attached with this letter.
- Packed lunch for the Monday.
- Ensure all school dinners have been cancelled.
- No mobile phones
- Cameras must be basic or disposable cameras
- Good quality waterproofs and variety of appropriate footwear.
- No additional food due to a high number of food allergies.
- Up to £5 in CHANGE in a named wallet/purse.
- All bedding is provided – none needed.

BRIEFING POWERPOINT

A copy of the presentation from the briefing last July with all the information you need has been placed on a new tab on the school website.

Things to do now:

- Ensure medical form has been completed and handed in.
- Ensure Mrs Wilson is made aware of any additional issues.
- Ensure all payments are complete.

We will keep you updated on what's been happening by posting photos on the school Instagram and Facebook pages. Looking forward to the trip!

Yours sincerely

R. Wilson and G. Kolter

Mrs Wilson & Mr Kolter (Trip Leaders)

